

The Mid-Ohio Educational Service Center Board of Governors met for the Regular Meeting on June 21, 2017 at 12:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order

President Dixon called the June meeting to order.

2. Roll Call

Treasurer Earnest called the roll.

Present: Mrs. Dixon, Mr. Geissman, Mrs. Plotts, Mrs. Prater, Mr. Prater,
Mr. Swigart, Mr. Theaker

3. Pledge of Allegiance

4. Recognition of Guest(s)

5. Approval of Minutes

The President called for corrections and a motion to approve:

Motion by Mr. Theaker, seconded by Mr. Prater to approve the May 17, 2017
Regular Meeting minutes.

Vote: Seven yeas

6. Approval of Adjustments/Adoption of the Agenda and Addendum

Motion by Mr. Prater, seconded by Mr. Geissman to adopt the agenda/addendum.

Vote: Seven yeas

7. Reports

A. Board Members

B. Superintendent

8. Executive Session

Motion by Mr. Theaker, seconded by Mr. Swigart that the Board go into Executive Session at 12:32 p.m. for the purpose of considering the employment of a public employee or official.

Vote: Seven yeas

9. Return from Executive Session

The Board reconvened into Regular Session at 12:46 p.m. with all members present.

Motion by Mrs. Prater and seconded by Mr. Prater, the Board approved the following:

Vote: Seven yeas

Superintendent Contract:

1) 2.50% salary increase for the 2017-18 contract year

Treasurer Contract:

1) 2.50 % salary increase for the 2017-18 contract year

2) Contract extension to July 31, 2022.

10. Financial Report

A. May 2017 Financial Report

B. 2016-17 Final Permanent Appropriations:

authorize the Treasurer to make any/all necessary adjustments for the purpose of balancing and closing the fiscal year, in accordance with standards set by the Auditor of State.

C. 2016-17 Transfer of Funds:

\$6,500 - from General Fund(001) to Facilities Maintenance(001-9708) to support the ongoing improvement and upkeep of facilities

\$16,000 - from General Fund(001) to Tech Maintenance(001-9710) to support the ongoing improvement and upkeep of technology infrastructure

D. 2016-2017 New Fund:

019-9307 ENVISIONIT – OSU \$2,000

awarded to FIRST Program to provide 21st century skill building curriculum

E. 2017-18 Temporary Appropriations:

General Fund: \$10,000,000

Other Funds: carryforward 100% of the balance from fiscal year 2016-17 and 100% of new funds

Motion by Mr. Prater, seconded by Mrs. Plotts to approve the Financial Report.

Vote: Seven yeas

SUPERINTENDENT RECOMMENDATIONS

11. Operational Action

A. Agreement for Service - Ashland City Schools

That the Board approve the agreement for service between Ashland City Schools and Mid-Ohio ESC to provide 25 literacy trainings within the district for the 2017-2018 school year.

B. Agreement for Service - Buckeye Central Local Schools

That the Board approve the agreement for service between Buckeye Central Local Schools and Mid-Ohio ESC to provide four sessions of literacy trainings.

C. Agreement for Service - Bucyrus City Schools

That the Board approve the agreement for service between Bucyrus City Schools and Mid-Ohio ESC to provide five (5) additional days of School Psychology services for the 2016-2017 school year.

D. Agreement for Service - Carey Exempted Village Schools

That the Board approve the agreement for service between Carey Exempted Village Schools and Mid-Ohio ESC to provide yoga training on June 19, 2017.

E. Agreement for Service - Crestline Exempted Village Schools

That the Board approve the agreement for service between Crestline Exempted Village Schools and Mid-Ohio ESC to provide School Psychology services for Independent Educational Evaluation not to exceed 15 hours for the 2016-2017 school year.

F. Agreement for Service - GOAL Digital Academy

That the Board approve the agreement for service between GOAL Digital Academy and Mid-Ohio ESC to provide administrative assistant support related to the scheduled board meetings for the 2017-2018 school year.

G. Agreement for Service - Jobs for Ohio's Graduates (JOG)

That the board approve the agreement for service with JOG and Mid-Ohio ESC to provide JOG with payroll processing services for their youth employment program from June 1, 2017 through April 30, 2018.

H. Agreement for Service - Madison Local Schools

That the Board approve the agreement for service between Madison Local Schools and Mid-Ohio ESC to provide Speech and Language Pathology services for the 2017- 2018 school year.

Operational Action (Con't)

- I. Agreement for Service - Madison Local Schools
That the Board approve the agreement for service between Madison Local Schools and Mid-Ohio ESC to provide 20 literacy trainings in-district for the 2017-2018 school year.

- J. Agreement for Service - Mansfield City Schools
That the Board approve the agreement for service between Mansfield City Schools and Mid-Ohio ESC to provide additional Speech and Language Pathology services for the 2017-2018 school year.

- K. Agreement for Service - Mansfield City Schools
That the Board approve the agreement for service between Mansfield City Schools and Mid-Ohio ESC to provide additional Occupational Therapy services for the 2017-2018 school year.

- L. Agreement for Service - Mansfield City Schools
That the Board approve the agreement for service between Mansfield City Schools and Mid-Ohio ESC to provide an additional five (5) hours of Occupational Therapy services for the 2016-2017 school year.

- M. Agreement for Service - Mansfield City Schools
That the Board approve the agreement for service between Mansfield City Schools and Mid-Ohio ESC to provide a Special Education Coordinator for up to five (5) days for the 2016-2017 school year.

- N. Agreement for Service - Mansfield City Schools
That the Board approve the agreement for service between Mansfield City Schools and Mid-Ohio ESC to provide Public Relations Coordinator services for the 2017-2018 school year.

- O. Agreement for Service - Northmor Local Schools
That the Board approve the agreement for service between Northmor Local Schools and Mid-Ohio ESC to provide extended school year Speech and Language Therapy services for five (5) hours from June 1, 2017 - July 31, 2017.

- P. Agreement for Service - Ontario Local Schools
That the Board approve the agreement for service between Ontario Local Schools and Mid-Ohio ESC to provide extended school year Speech and Language Therapy and Physical Therapy services, for six (6) hours each between June 1, 2017 - July 31, 2017.

Operational Action (Con't)

Q. Agreement for Service - Shelby City Schools

That the Board approve the agreement for service between Shelby City Schools and Mid-Ohio ESC to provide a Choir Assistant for the 2017-2018 school year.

R. Agreement for Service - Shelby City Schools

That the Board approve the agreement for service between Shelby City Schools and Mid-Ohio ESC to provide a preschool teacher for the 2017-2018 school year.

S. Agreement for Service - Shelby City Schools

That the Board approve the agreement for service between Shelby City Schools and Mid-Ohio ESC to provide a resource teacher for the 2017-2018 school year.

T. Agreement for Service - St. Edward School - Ashland

That the Board approve the agreement for service between St. Edward School and Mid-Ohio ESC to provide three (3) hours of literacy professional development on September 22, 2017.

U. Agreement for Service - St. Peter's School

That the Board approve the agreement for service between St. Peter's School and Mid-Ohio ESC to provide a guidance counselor for the 2017-2018 school year.

V. Purchased Service Agreements

That the Board approve the following Purchased Service Agreement(s):

- 1) Diane Ervin - \$300/day of training - to present Etpes updates, refreshers and trainings during the 2017-2018 school year.
- 2) Amy Fanning - \$125 - to provide professional learning services on June 7, 2017.
- 3) Educational Service Center of Medina County - \$260 - for April Johnson to present at bus driver in-service training on June 13, 2017.
- 4) ProCare Therapy - \$ 68/hr - for contracted School Psychology services to support district needs during the 2017-2018 school year.
- 5) ProCare Therapy - \$ 65/hr - for contracted Speech and Language services to support district needs during the 2017-2018 school year.
- 6) Jeremy Schick - no fees - to provide bus driver in-service trainings on June 13th and August 1st, 2017.

W. Lease Agreement - Mount Vernon Nazarene University

That the Board approve the lease agreement between Mid-Ohio ESC and the Mount Vernon Nazarene University (MVNU), effective July 1, 2017 through June 30, 2020.

Operational Action (Con't)

X. Liability/Property Insurance

That the Board approve the liability and property insurance policy coverages with the Trident Insurance Company, effective July 1, 2017 through June 30, 2018, as recommended by School Insurance Consultants, LLC, with the following limits:

Liability:	\$1,000,000 / \$3,000,000
Automobile/Liability:	\$1,000,000 (including uninsured/underinsured motorist)
School Board (Errors & Omissions)	\$1,000,000 / \$3,000,000
Excess (Umbrella)	\$4,000,000
Building/Contents (blanket):	\$17,397,730
Premium:	\$12,626 (annual payment)

Y. Holiday Office Closing

That the Board approve the office to be closed on the following date:

Monday, July 3, 2017

Z. Review of Board Policies

It is recommended that the Board review the following policies:

<u>Title</u>	<u>Policy #</u>	<u>New/Revised</u>
<u>Program</u>		
Recording of Educational Service Center Meetings Involving Students and/or Parents	2461	Revised
Gifted Education and Identification	2464	Revised
Student Assessment and Academic Intervention Services	2623	Revised
<u>Professional Staff</u>		
Employment of Personnel for Co-Curricular/Extra-Curricular Activities	3120.08	Revised
Weapons	3217	Revised
Standards-Based Teacher Evaluation	3220	Revised
<u>Classified Staff</u>		
Weapons	4217	Revised
<u>Students</u>		
Homeless Students	5111.01	New
Children and Youth in Foster Care	5111.03	New
Attendance	5200	Revised
Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion	5630.01	Revised

Operational Action (Con't)
Board Policies (Con't)

Finances

Purchases	6320	Revised
Procurement - Federal Grants/Funds	6325	Revised
Use of Credit Cards	6423	Revised
Recognition	6680	Revised
Fair Labor Standards Act (FLSA)	6700	Revised

Property

Weapons	7217	Revised
---------	------	---------

Operations

School Calendar	8210	Revised
Continuity of Organizational Operations Plan	8300	New
Information Security	8305	New
Public Records	8310	Revised
Personnel Files	8320	Revised
Student Records	8330	Revised
Letters of Reference	8340	Revised
Automated External Defibrillators (AED)	8452	Revised

AA. NCOCC/H-COG Service Level Agreement and Contract

That the Board approve the Service Level Agreement and contract between North Central Ohio Computer Cooperative and Heartland - Council of Governments (NCOCC/H-COG) and Mid-Ohio ESC for FY-2018.

Motion by Mr. Theaker, seconded by Mr. Swigart to approve the Operational Action Items.

Vote: Seven yeas

12. District Service Agreement(s)

That the Board approve the following client district service agreement(s) with Mid-Ohio ESC for the 2017-2018 school year.

Ontario Local Schools	Resolution #06-2017-18-12.1
Colonel Crawford Local	Resolution #06-2017-18-12.2
Crestview Local	Resolution #06-2017-18-12.3
Lucas Local	Resolution #06-2017-18-12.4
Mansfield City	Resolution #06-2017-18-12.5
Northmor Local	Resolution #06-2017-18-12.6
Plymouth-Shiloh Local	Resolution #06-2017-18-12.7

Motion by Mr. Swigart, seconded by Mr. Theaker to approve the district service agreement(s) for the 2017-2018 school year.

Vote: Seven yeas

13. Personnel Action

A. Employment Contracts

That the following personnel contracts be approved effective with the 2017-2018 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Administrator</u>			
Jamie Byrne	Director - Tomorrow Center	1 year	215 days
Loretino Brunetti	School Psychologist	1 year	204 days
Stephen Earnest	Treasurer - Tomorrow Center	1 year	260 days
Fred Fastenau	Educational Consultant	1 year	43 days
Larry Gibbs	Public Relations Coordinator	1 year	260 days
Gary Graham	Coordinator of Federal/State Programs	1 year	75 days
Carole Neighbor	Educational Consultant/ Gifted Consultant	1 year	199 days
Kendra Roberts	Special Education Coordinator	1 year	204 days
Lillie Shelby	Special Ed Consultant/School Psychologist	1 year	214 days
Steven Willeke	School Psychologist	1 year	80 days
Toni Zehe	Preschool Coordinator	1 year	128 days
<u>Limited Teaching</u>			
Dominique Adkins	Teacher - Tomorrow Center	1 year	171 days
Jessica Anderson	Teacher - Tomorrow Center	1 year	171 days
Mary Craig	Title I Teacher - Tomorrow Center	1 year	171 days
Katelin Flinchbaugh	Teacher - Tomorrow Center	1 year	171 days
Jodi Gannon	Intervention Specialist - Tomorrow Center	1 year	171 days
Sue Gilbert	Choir Assistant	1 year	184 days
Johanna Gilland	Speech and Language Pathologist	1 year	194 days
Curt Leshner	Guidance Counselor	1 year	197 days
Jodi Merry	Speech & Language Pathologist	1 year	194 days
Joshua Niese	Teacher - Tomorrow Center	1 year	171 days
Lorri Ramey	Teacher - FIRST School	1 year	230 days
Robert Rice	Teacher - Tomorrow Center	1 year	171 days
Joseph Sumner	Intervention Specialist - Tomorrow Center	1 year	171 days
Chelsea Ulrey	Teacher - Tomorrow Center	1 year	171 days
Michelle Vance	Gifted Teacher	1 year	184 days

Personnel Action (Con't)
 Employment Contracts (Con't)

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Limited Non-Teaching</u>			
Steve Helbert	Attendance Counselor	1 year	88 days
Iris K. Hines	Office Manager - Tomorrow Center	1 year	224 days
Susan Sexton	Family & Civic Engagement Coordinator - Tomorrow Center	1 year	224 days
Michelle Thieret	Food Service Director - Tomorrow Center	1 year	200 days
<u>Individual Service</u>			
Abby Altizer	Supervisor - JOG	1 year	not to exceed 120 days
Carol Boals	Speech & Language Pathologist	1 year	not to exceed 1140 hours
Paula Millisor	Administrative Assistant -Records JOG	1 year	not to exceed 120 days
Kim Nadolsky	Resource Teacher	1 year	108 days
Miriam Nelson	Substitute Secretary	1 year	as needed
Tanner Salyers	Knox Youth Supervisor - JOG	1 year	not to exceed 120 days
Cristine Sutter	Occupational Therapist	1 year	not to exceed 380 hours
Janice Weirich	Speech & Language Pathologist	1 year	as needed

B. Resignation(s):

That the Board approve the following resignation(s):

- 1) Cheryl Cronbaugh - SPARC Career Coordinator - effective at the end of the 2016-2017 contract year.
- 2) Jodeen Erfurt - Speech & Language Pathologist - effective at the end of the 2016-2017 contract year.
- 3) Tyler Lauber - Special Education Coordinator - effective at the end of the 2016-2017 contract year.
- 4) Lynn Meister - Curriculum & Instruction Consultant - effective at the end of the 2016-2017 contract year.
- 5) Anna Moore - Intervention Specialist - Tomorrow Center - effective at the end of the 2016-2017 contract year.
- 6) Cynthia Nichols - Speech & Language Pathologist - effective at the end of the 2016-2017 contract year for retirement purposes.
- 7) Elizabeth Nickoli - Special Education Consultant - effective at the end of the 2016-2017 contract year.
- 8) Briana Nuetzel - Special Education Consultant - effective at the end of the 2016-2017 contract year.
- 9) Rebecca Seitter - Speech and Language Pathologist - effective at the end of the 2016-2017 contract year.
- 10) Rebecca Shaw - Parent Mentor - effective at the end of the 2016-2017 contract year.

Personnel Action (Con't)
Resignations (Con't)

- 11) Kathryn Kleman - Preschool Teacher - effective at the end of the 2016-2017 contract year.
- 12) Tricia Kehl - Educational Consultant/Reading/Math Literacy Consultant - effective at the end of the 2016-2017 contract year.

C. Amended Contract(s):

That the Board approve the following amended contract(s):

- 1) Joylyn Finch - Career Coach - amend from not to exceed 630 hours to not to exceed 646 hours for the 2016-2017 contract year.
- 2) Paul Hiszem - School Psychologist - amend contract from 81 days to 86 days for the 2016-2017 contract year.
- 3) Cristina Pawsey - School Psychologist Assistant - amend contract from 192 days to 203 days for the 2017-2018 contract year.

D. Supplemental Contract(s):

That the Board approve the following supplemental contract(s):

- 1) Amy Burns - \$38.98/hr - to provide five (5) hours of Occupational Therapy services for kindergarten screening from May 1, 2017 - May 31, 2017.
- 2) Mary Craig - \$500 per mentee - to provide Resident Educator Mentoring Services for the Tomorrow Center for the 2016-2017 contract year.
- 3) Stacy Crawford, Kristy Grimwood, Shannon Landin, Christine McElfresh - \$125/session - to provide professional learning (Building Bridges) for the 2016-2017 contract year.
- 4) Valeri Hairston - \$38.98/hr - to provide up to an additional seven (7) hours of Speech and Language therapy services on the play-based assessment team on June 14, 2017.
- 5) Kristin Hupp - \$31.88/hr - to provide 11 hours of Speech and Language extended school year services from June 1, 2017 - July 31, 2017.
- 6) Christine McElfresh - \$52.58/hr - to provide six (6) hours of Physical Therapy extended school year services from June 1, 2017 - July 31, 2017.
- 7) Michelle Patrick - current daily rate - to provide an additional 10 days for the 2017-2018 contract year.
- 8) Jennifer Phillips - \$38.83/hr - to provide up to an additional seven (7) hours of service as a teacher on the play-based assessment team on June 14, 2017.
- 9) Private Residential Treatment Facility Program (PRTF) teachers - \$3,000 supplemental for the 2017-2018 contract year for PRTF full-time teachers at Abraxas School and FIRST School, prorated for any partial year employment effective July 1, 2017 through June 30, 2018.
- 10) Gina Smith - \$41.32/hr - to provide up to an additional seven (7) hours of service as a teacher on the play-based assessment team on June 14, 2017.
- 11) Nichole Studd - \$200 - to provide yoga training at Carey Exempted Village Schools on June 19, 2017.

Personnel Action (Con't)

Supplemental Contracts (Con't)

12) Vanessa Wagner - \$3,000 - to provide mentoring and professional development support as Lead Principal to Mid-Ohio ESC alternative programs for the 2017-2018 contract year.

13) Miriam Nelson - \$20/hour - to provide Administrative Assistant support to GOAL Digital Academy for the 2017-2018 school year.

E. Transitional Contract(s)

That the Board approve the following transitional contract(s):

1) Kendra Roberts - Special Educational Consultant - effective July 1, 2017 through July 31, 2017 up to five (5) days at a daily rate of \$313.40.

F. Family Medical Leave Act

1) Intervention Specialist - requesting Family Medical Leave effective October 23, 2017 and not to exceed 12 weeks.

2) School Psychologist - requesting Family Medical Leave effective August 1, 2017 and not to exceed 12 weeks.

G. Public Notice

That the Board authorize and direct the Treasurer to place public notice in the Mansfield News Journal no later than June 16, 2017 for the re-employment of retired personnel.

H. Public Participation Session - July 19, 2017 at 12:00 p.m. at the Mid-Ohio ESC Board Room

Members of the public are invited to provide input to the Board on the issue of re-employing Carol James during her service retirement. Speakers are limited to up to (5) minutes each, and all public comment will be closed after thirty (30) minutes. A sign-up sheet will be used, if necessary, to determine the order in which persons will address the Board.

Motion by Mr. Prater, seconded by Mrs. Prater to approve the Personnel Action Items.

Vote: Seven yeas

14. Adjournment

Motion by Mr. Prater, seconded by Mr. Swigart to adjourn the Regular Board Meeting.

Time: 1:05 p.m.

Vote: Seven yeas